

Minutes of Committee meeting Monday 5th October 2026

Present

Martin Hudson (Chair) Phil Lear, David Goodes, Bob Houghton, Chris Houghton, Mal Jones (Treasurer), Carol Thorne (Secretary)

1. Vacancies - Chairperson and 2 members

Agreed - Nominations to be requested for Chairperson and 2 Committee members

Chair's main responsibilities:

Fulfillment of license agreement - Martin's work on this has now been completed and license agreed

Club constitution and Guidelines - ensure that up to date. Overseeing that club adhering to constitution and guidelines

Ensure that activities are a proportionate reflection of members wishes

Oversight of committee and work programme

Representation on the Sports Centre sub committee- involving quarterly attendance on the operations committee. The chair can delegate to another person. Operations committee made up of members from other clubs using Sports Centre facilities

Joint signatory for financial transactions with Treasurer (Mal)

Ensure that the club adheres to insurance liability for Petanque England. Provide Petanque England with a short annual report.

Sports Centre CIC Director - **Martin** - to discuss with Sports Centre and will consider continuing in the role as representative of WBPC, if no one else is able to take on. The role involves attending quarterly meetings.

Discussed committee roles

Agreed : Ideal committee roles:

Chairperson, Secretary, Treasurer, Maintenance, Fixtures, Social Events, Observer

Agreed - to include in the constitution that **any** committee membership be for a maximum of 3 years. Can have a 12 month break and re-apply. Any changes to be implemented for the current committee members at the end of their current term.

Action - Martin to send email in respect of committee vacancies. To be sent to the membership with a role description for Chairperson, Maintenance and Observer committee members and all will be for a maximum of 3 years. Nomination forms to be returned 2 weeks before AGM.

A number of members have discussed the current vacancies with members of the committee

Discussed whether the need for a person with responsibilities having to be on the committee

Agreed- that the present arrangement with maintenance works well with Dave Thorne and others carrying out any work required following information from Bob.

2. Schedule of Play as per July Minutes

Following discussion:

Agreed - Competition i.e. Club singles and pairs competition to be played on Wednesdays during social play sessions. Mondays to be just for social play as most popular session of the week

3. Constitution

Change required by Marches Petanque Group to state:

“Membership is open to all adults aged 18 and over, on payment of annual membership fee. Under 18s can play as a visitor under supervision of a relative or a DBS checked adult”

Action - All changes to the Constitution will need to be approved at AGM

4. Premises

New strings required for pistes. Dave Thorne has some suitable chord which may be appropriate.

Action - Dave to discuss with Phil to check if suitable

Agreed - to move sign on fence so that displayed on the outside as currently not very easy to read.

The Sports and Social Club have agreed to the installation of a metal sign to advertise WBPC, fixed below the one for the Sports and Social club already in situ at the entrance to the driveway

Action - Martin provided **Bob** with the measurements of the sign for enquiries to be made

5. AOB

Quiz night 16th October - low response,

Action - Carol to send reminder out and to inform that can be teams of 4 to 6 and people can be placed in teams on the evening

Skittles night to be held on Thursday 18th February 2027 at conservative club depending on availability.

Action - David to make enquiries of availability with the cons club.